

## Burlington Planning Commission

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## Burlington Planning Commission Executive Committee

**Wednesday, April 27, 2016, 12:30 P.M.**

Dept. of Planning & Zoning Conference Room, Burlington City Hall

### Meeting Notes

**Present:** Y. Bradley and A. Montroll

**Absent:** B. Baker

**Staff:** D. White & M. Tuttle

#### **I. Status Reports**

#### **II. Planning Commission Annual Report**

Staff discussed some ideas for approaching this in a different way to focus more specifically on how our plans are actually being implemented as opposed to just a summary of annual accomplishments. It's important to keep reminding the Council and the public of the important policy foundation that supports the Commission and Department's work.

#### **III. Upcoming Commission Agenda Items**

- ZA-16-?? Zoning Enforcement Statute of Limitations (5/10): Very important to finish this and get it into the Council's hands. Need a final decision either way at next meeting.
- ZA-16-?? Fletcher Place (5/10) – continue the discussion and consider new map.
- ZA-16-?? Off-site Parking (5/10) – Ordinance Com. recommendation
- ZA-16-?? NAC-Riverside Boundary change (5/24): Staff will incorporate provisions regarding "Buildable Area" to ensure protection of steep slopes. Time-limited discussion to leave room for DMUC.
- ZA-16-?? Downtown Mixed Use Core Overlay (deliver to PC on 5/10 with very brief intro, 5/24 detailed discussion). Include discussion of model question as well.
- ZA-16-?? Neighborhood Activity Center – St. Josephs Orphanage (June): Another high priority and time sensitive proposal that will need to take priority.
- ZA-16-?? Downtown Transition Boundary change (June): Make sure proponent knows of the OC recommendation, and see if he is going to propose an alternative.
- Eli L-G side yard setback request: Staff to follow-up with him with their opinion and options. He is always welcome to come back to the Commission if he disagrees.
- Discussed taking an opportunity to review any last minute communications (after Monday at 5pm) at beginning of the meeting.

Meeting adjourned at 1:20pm